

JAWAHARLAL NEHRU NATIONAL COLLEGE OF ENGINEERING, SHIMOGA

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 30 -10-2017

Proceedings of the Twelfth Meeting of IQAC, held in the Meeting Hall, AD Block at 12.00 Noon on 30-01-2018

1. Members Present:

Sl. No.	Name	Designation	Dept.	Remarks
1.	Dr. H. R. Mahadevaswamy	Principal	-	Chairman
2.	Dr. S V Sathyanarayana	Professor	ECE	Coordinator
3.	Dr. L. K. Sreepathi	Vice Principal	Mech	Member
4.	Dr. M. G. Krishnamurthy	Professor	MBA	Member
5.	Dr. K. M. Basappaji	Professor	Mech	Member
6.	Prof. R. K. Baliga	Assoc. Prof.	Phy	Member
7.	Smt. Savitha Madhav	Manager-H R	NES	Management Nominee
8.	Sri. Rajendra Prasad	Entrepreneur	-	Alumni Representative
9.	Smt. Rashmi Suryanarayana	Centre Head	DXC Tech	Employer
10.	Koushik R Udupa	-	6 th ECE	Student Representative

Department Coordinators

Sl.No.	Name	Dept.
1	Sri Shashikumar M Hiremath	CIVIL
2	Sri Vinayaka K	E&E
3	Sri Prashanth G S	E&CE
4	Ms. Ashwini S.R.	TCE
5	Sri Chethan K R	CSE
6	Sri Girish Mantha	ISE
7	Dr. H. G. Rajaprakash	PHY
8	Dr. H P Sachin	CHE
9	Sri Santhosha	MCA
10	Sri C R Bhat	LIBRARY
11	Sri Suresh G	CHRD

Dr. R. Srinivasa Rao Kunte (Member-IQAC) and Sri Shivanandappa N D, Ms Shyla S Bhat, Dr. Santhosha, Sri Chethan A V, and Sri K R Ravi (Members) were granted leave of absence.

2. Agenda:


1. Initial remarks by the Principal/Chairman-IQAC
2. Review of previous meeting proceedings and action taken.
3. Discussion on AQAR requirements, Schedule of Submission and formats.
4. Discussion on Dept. IQAC Coordinators' role in compiling & submitting information for AQAR
5. Discussion on National/International Conferences proposed by different departments & INSPIRE Programme.
6. Collection & compilation of reports on events/activities conducted by the departments from 1.10.2017 till date.
7. Any other matters.

3. Proceedings:

1. After the IQAC Coordinator welcomed all the members to the meeting, he placed before the members the NAAC-IQAC Guidelines as regards the composition of IQAC, giving representations to various stakeholders; and the practice followed by accredited peer institutions to reconstitute the interim IQAC and accordingly, the reconstitution of IQAC that had been undertaken. He thanked the earlier IQAC members for their work prior to the NAAC visit. Further, he introduced the new committee members.
2. The Chairman-IQAC (Principal) in his initial remarks thanked all the members for accepting the IQAC membership. He suggested the members to give the constructive ideas which were measurable and to actively participate in the process of quality assurance. Further, he appraised the members about AQAR requirements to be updated every year, as a pre-requisite for next cycle of reaccreditation. Further, he suggested to Dr. M.G. Krishnamurthy and Dr. L.K.Sripathi to suggest two more student representatives, one each from PG Programmes & Ph.D. Scholars, respectively.
3. IQAC coordinator gave a brief review of previous meeting proceedings and the action taken thereon. He informed that FDPs were being organized in ISE, Mechanical, E & E, ECE & TCE departments and the National / International conferences had been planned in Mechanical, ECE, TCE, CSE and ISE departments. Calendar of events for the upcoming even semester had already been drafted indicating all the academic activities. Also, he appraised the members about the NAAC appeal process and informed that the application for the NAAC appeal had been submitted on 26.12.2017.
4. IQAC coordinators presented the AQAR mandate to the members and informed that as per NAAC guidelines IQAC meeting proceedings should be uploaded in the Institute Website. He also requested the members and the Department Coordinators to submit the activity report to IQAC at every monthly meeting.
5. It was decided to arrive at a common template for submitting the statistical data / activity report and the coordinator informed that a common template would be circulated to the

departments shortly. It was felt by the members that in due course the template could be maintained in a common data base like Google drive.

6. It was decided to prepare the IQAC meeting calendar and to circulate to all the members.
7. Dr. L. K. Sreepathi suggested that IQAC could contribute in standardizing the process of organizing FDPs / Conferences and preparing research proposals.
8. IQAC members requested the Chairman to direct the Heads of the departments to involve the department coordinators in taking academic related decisions.
9. Smt. Savitha Madhav suggested (a) to arrange IQAC awareness programs in each department and (b) to standardize the documentation process at the department level – on a priority.
10. Ms. Rashmi Suryanarayana suggested to conduct FDPs for staff and Bridge Courses to students about industry requirements and state-of-the-art technologies. Also, she suggested to prepare and maintain version controlled standard templates for data collection and reporting.
11. IQAC chairman and the coordinator appraised the members about National / International Conferences planned and about INSPIRE programme scheduled in March 2018.
12. IQAC coordinator informed that statistics boards of every department and the Principal's office would be updated in the month of January every year and requested the members to submit the data required to update this time by 1.2.2018 in the template already given.
13. IQAC coordinator proposed a procedure for conducting the Internal Assessment and it was decided to direct the Academic Monitoring Committee to explore and take a decision on the feasibility of the proposal.
14. Mr. Rajendra Prasad felt that Alumni Association should be made more active and to get it registered. He further desired that JNNCE alumni could contribute in arranging guest lectures by industry experts and improving the placement opportunities.
15. The meeting concluded, with the Chairman thanking all the members for their active participation.


(Dr.H R Mahadevaswamy)
Principal &
Chairman-IQAC

To:

All the members