



**National Education Society (R.)**  
**J N N College of Engineering, Shivamogga**  
(Approved by AICTE, New Delhi, Certified by UGC 2f & 12B, Accredited by NAAC –  
'B', All 7 UG Programs have been Accredited By National Board Of Accreditation  
(NBA) for period 1.7.2019 to 30.6.2022  
Recognized by Govt. of Karnataka and Affiliated to VTU, Belagavi)



Date: 22-12-2021

**Proceedings of the 37<sup>th</sup> Meeting of IQAC, held in the Meeting Hall, AD Block at 3.30 PM  
on 20.12.2021**

**1. Members Present:**

<u>Sl. No.</u>	<u>Name</u>	<u>Designation</u>	<u>Dept.</u>	<u>Remarks</u>
1.	Dr. K Nagendra Prasad	Principal	-	Chairman
2.	Dr. P. Manjunatha	Professor	Dean Academic	Member
3.	Dr. Jalesh Kumar	Professor	CSE	Coordinator
4.	Dr. M M Rajath Hegde	Professor	Dean Infrastructure	Member
5.	Sri. S. N. Nagaraja	Secretary, NES	Mangmt. Nominee	Member
6.	Dr. B. N. Anandram	Professor	Physics	Member
7.	Dr. Sreekanth C.	Professor	MBA	Member
8.	Dr. Chetan K R	Assoc. Professor	CSE	Member
9.	Dr. Sughosh P	Assoc. Professor	Civil	Member

Mr. J R Vasudev , Mr. Prateek Shetty, Shripad Adiga, Mohan N {Members} were granted leave of absence.

**2. Agenda:**

- 1.Review of previous meeting proceedings and action taken
- 2.Student performance measure to be taken
- 3.Uniform policy to measure laboratory work
- 4.Measure to improve the standard of question papers
- 5.Improving research activities/consultancy/industry institute interaction
- 6.Measure to increase the enrolment in MECH/CIVIL/EEE
- 7.Uniform policy for seminars/webinars/FDPs
- 8.NBA compliance report submission
- 9.Other information with permission of chair

### 3. Proceedings:

1. The Dean academic formally welcomed the new members to the 37th meeting and in his initial remarks, presented briefly the highlights of the agenda of the meeting. He further invited the coordinator to continue the proceedings of the meeting.
2. IQAC Coordinator gave a brief review of previous meeting proceedings and the action taken
  - a) Student Satisfaction Survey highlights
    - Webinars about latest materials and latest technologies shall be arranged by Civil and Mechanical departments - 1 SDP in civil regarding Concrete analysis
    - Provided Internship to the students in Smart city and NHAI related projects
  - b) Project Impact Analysis of 2020-21
    - Departments arranged final year project exhibition
    - JAMS provided an interface to collect synopsis of project from students
  - c) Placement Analysis
    - Training based on competency level -- Depts initiated trainings
  - d) Performance indicators
    - To discuss with various department Heads -- Discussed
  - e) NBA Compliance report / MBA SAR resubmission -- Review of Compliance report carried out and MBA NBA visit is scheduled in 7<sup>th</sup> – 9<sup>th</sup> of January 2022.

### 3. Agenda : Student performance measure to be taken

The performance of students in first and second year are not satisfactory.

#### Proposal :

- Continuous monitoring

Principal suggested the mechanism of mentoring, counseling and personal interaction shall be strong enough to motivate the students to improve their performance. Human approach is needed to nurture specially for first year students.

#### Recommendations :

- Two mentors (one from first year and another from concerned departments) for each student
- Analyse the student performance continuously and week students shall be counselled and additional academic activity is assigned to bring such students into main stream

### 4. Agenda : Uniform policy to measure laboratory work

Uniform evaluation procedure for laboratory work including first year

**Recommendations :**

- Policy is circulated to all the departments
- Rubrics shall be framed based on the laboratory work
- Additional experiments shall be planned along with regular curriculum

**5. Agenda : Measure to improve the standard of question papers**

To improve the quality of CIE question papers, question paper scrutiny process is followed in the departments. The question paper scrutiny process shall be strengthened to improve the standard of question papers.

**Recommendations :**

- Faculty members shall be aware of all the blooms level
- Question paper shall be verified for Course outcomes coverage and learning levels
- The scrutiny process shall be documented in JAMS (Automation software ) within the stipulated dates

**6. Agenda : Improving research activities/consultancy/industry institute interaction****Recommendations :**

- **Policy** will be made based on external funding matching with internal funding. Priority will be given for such projects
- Departments are instructed to bring the consultancy proposals

**7. Agenda: Measure to increase the enrolment in MECH/CIVIL/EEE****Recommendations :**

- Initiation required from departments to inspire the pre university students towards the branches
- Demonstration of automobile parts, models, exhibitions etc which create the interest among large fraternity shall be planned
- Apply for research center of excellence

**8. Agenda: Uniform policy for seminars/webinars/FDPs**

**Recommendations :**

- Experts for seminars and webinars shall be invited from industries ( alumni are preferred) or from premier institutes like IISC, IIT or NIT.
- Remuneration for experts shall be fixed **Rs. 3000 for 2 hours + actuals(TA-DA/conveyance)** for offline mode
- Remuneration for experts delivering online shall be fixed **Rs. 2000** for 2 hours
- For first year induction program an honorarium of **Rs. 1000** per session is fixed
- External funded FDPs are preferred, however self-financing FDP can seek a financial support from NES for maximum **Rs. 10,000** or 30% of the total expenditure (**which ever is minimum**).

**9. Agenda : NBA compliance report submission**

NBA compliance report review is completed. Departments are waiting to get the intimation from NBA to submit the compliance report. Shortfall of adjunct professor has been discussed in the meeting. It is decided to inform the departments to identify and initiate the process according to requirement.

As there were no other subjects, the meeting concluded, with the Principal thanking all the members for their active participation.

**Principal & Chairman-IQAC**

**To:**

All the members, Dean – Academic, Dean - Infrastructure and HODs of all the department