

JAWAHARLAL NEHRU NATIONAL COLLEGE OF ENGINEERING

GROUND RESERVATION FORM

1. Name of the Institution/Orgn./Assn. : _____
for which ground is to be reserved
2. Name, address & contact number of : _____
the person in charge of the event to _____
be conducted _____
3. Ground type : TURF / MUD
4. Dates of reservation : From: _____ to _____
5. No. of days : _____
6. Purpose for which ground is reserved :
7. Payment details
- | <u>Ground charges</u> | <u>Preparation charges</u> |
|-----------------------|----------------------------|
| | |
8. Receipt No. & Date :

Terms & Conditions:

- Ground once reserved shall not be cancelled or postponed and the charges are not refundable.
- Full payment should be made at the time of reservation.
- The timings for usage of ground is between 9 am to 5 pm only.
- Any damage to the ground and the assets of the college shall lead to cancellation of ground booking and appropriate charges have to be borne by the concerned.
- Fixing banners, flex, posters etc., is strictly prohibited.
- Throwing of garbage, smoking, use of liquor, chewing tobacco or any malpractice in the ground / campus is strictly prohibited.
- Persons concerned are only entertained in the ground / campus.
- Campus discipline should be maintained.
- Ground authority reserves the right of cancellation at any point of time without assigning any reason.

We promise to abide by the above,

Date:
Place:

Signature of the applicant

OFFICE USE

Notes:

1. Director, Dept. of Sports, JNNCE:

2. Principal, JNNCE: